

CalSAWS

Infrastructure County Purchase

Napa County
NP-03-2025 R1 - GWT

Napa County – One (1) Kiosk Printer and One
(1) Kiosk Scanner

May 20, 2026

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
08/22/2025	0.1	Created Document	Mary Ricketts
11/04/2025	0.2	Updated and sent to internal review	Mary Ricketts
11/19/2025	0.3	Sent to CPMO for review	Mary Ricketts
11/21/2025	0.4	Addressed CPMO comments	Mary Ricketts
11/21/2025	1.0	Sent to County for review	Mary Ricketts
05/13/2026	1.1	CPO revised to move charges into SFY 26/27	Mary Ricketts
05/14/2026	1.2	Sent to Internal Review	Mary Ricketts
05/14/2026	1.3	Sent to CPMO for review	Mary Ricketts
05/20/2026	1.4	Addressed CPMO Comments	Mary Ricketts
05/20/2026	2.0	Revised CPO sent to County for review	Mary Ricketts

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and One (1) Kiosk Scanner**

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REQUESTED SERVICES

1. OVERVIEW

Pursuant to Section 8.7 of the CalSAWS Infrastructure Agreement between the CalSAWS Consortium and Gainwell Technologies LLC (Gainwell) effective October 01, 2024, Consortium shall also have the right to order and purchase Work that is in connection with the CalSAWS System and which will be used by Consortium Members, by executing and delivering an order form that is agreed to in writing by Contractor and Consortium and executed by the applicable Consortium Member. In the event of a conflict or inconsistency between the terms and conditions of an order and this Agreement, the terms and conditions of this Agreement shall control to the extent of the conflict or inconsistency.

Napa County has identified a need to replace one (1) Zebra kiosk printer and one (1) Ricoh scanner that have reached their end of life and are no longer supported by the manufacturer.

The purpose of this revision is to move the charges from SFY 25/26 to SFY 26/27.

2. SCOPE OF WORK:

With this County Purchase Order (CPO) Napa County would like to procure

- (1) BOCA LEMUR-Z KIOSK PRINTER 80MM which (includes 1-year warranty)
- (1) Mounting Plate and Retrofit Kit Paper Guide
- (1) BOCA LEMUR-Z KIOSK PRINTER 80MM (2-year warranty extension)
- (1) RICOH FI-8170 Premium scanner (includes 4-year warranty)

Devices are to be installed in the kiosk at the following location:

LOCATION ADDRESS	DEVICE NAME	QUANTITY
2751 Napa Valley Corporate Dr., Napa	LEMUR-Z KIOSK PRINTER 80MM with retrofit kit	1
2751 Napa Valley Corporate Dr., Napa	RICOH FI-8170 Premium scanner	1

The scope of the CPO includes (2.8) hours of administrative charges to develop and process the CPO.

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3. ASSUMPTIONS

1. Financial Assumptions:

- a. The charges in Section 4 (Total Estimated Charges) below are estimates and are subject to change. The estimate includes tax and shipping, if applicable.
- b. The Total Charges below reflect the scope of work outlined within this County Purchase. Any changes in scope must be mutually agreed upon by the parties involved and may result in additional charges. The additional charges will be executed as a revision/amendment to this County Purchase.
- c. Invoicing will occur through the Consortium standard procedures as time and materials not to exceed the total cost of this county purchase.
- d. If the County requests additional parts, a revision of this County Purchase will be required.
- e. The RICOH FI-8170 scanners come with a 4-year warranty and no additional warranty coverage is offered.
- f. This County Purchase includes a one-time Production Fee of \$525.94 (plus tax) which is applied to orders that include a custom retrofit kit.

2. General Assumptions:

- a. The County will raise defect or enhancement requests via the ServiceNow ticketing tool.
- b. This County Purchase provides Services for the Gainwell Technical Infrastructure only; M&E Services are not part of this County Purchase.
- c. The BOCA LEMUR-Z KIOSK PRINTER 80MM comes with a 1-year warranty. The additional 2-year warranty is invoiced as a separate cost. The Ricoh scanner comes with a 4-year warranty and no additional warranty coverage is offered.

To begin this project, the County must:

Approve this County Purchase and provide the corresponding approved Advance Planning Document (APD) from the Office of Technology and Solutions Integration (OTSI) that supports this purchase to proceed with this County Purchase or alternative form of authorized spending from the Office of Technology and Solutions Integration (OTSI) that supports this purchase by June 22, 2026. Otherwise, the estimates provided in this County Purchase may not be valid, can potentially impact dependent timelines, and a new County Purchase will be required.

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Services are assumed to begin when the following are completed:

- County approves this County Purchase
- Provide approved APD or alternative from OTSI
- Consortium approves this County Purchase

4. TOTAL ESTIMATED CHARGES

Total estimated charges are shown below. These are estimates based on information available as of the date of submission of this County Purchase document.

Total Hardware/Software/Effort Costs	SFY 26/27	SFY 27/28	Total Charges
Administrative Charges	\$0.00	\$0.00	\$0.00
One-Time Charge - Support Services	\$312.68	\$0.00	\$312.68
Recurring Charges - Support Services	\$0.00	\$0.00	\$0.00
Hardware and Software Charges	\$4,554.68	\$0.00	\$4,554.68
Hardware Charges (includes shipping and sales tax)	\$3,675.98	\$0.00	\$3,675.98
Hardware Maintenance and Support Charges	\$352.76	\$0.00	\$352.76
Software Charges	\$0.00	\$0.00	\$0.00
Production Flat-Fee (Includes sales tax)	\$525.94	\$0.00	\$525.94
Production Operations Charges	\$0.00	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00	\$0.00
Recurring Charges	\$0.00	\$0.00	\$0.00
Effort Costs	\$0.00	\$0.00	\$0.00
Effort Costs	\$0.00	\$0.00	\$0.00
Total Charges	\$4,867.35	\$0.00	\$4,867.35

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COUNTY PURCHASE APPROVAL

Subject: County Purchase – NP-03-2025 R1

The subject document is accepted as allowing Gainwell Technologies to proceed with the subject County Purchase.

Napa County

By: 

Printed Name: Jennifer Yasumoto

Title: (Director or Deputy Director)

Date: 7-24-26

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Gainwell Technologies

Signed by:
By: Dawn Wilder
5E50489CE06C491...

Printed Name: Dawn Wilder

Title: Project Executive

Date: 7/29/2026

Notice Address:

Gainwell Technologies
11971 Foundations Place, 3rd floor
Gold River, CA 95670

CalSAWS Consortium

DocuSigned by:
By: Holly Murphy
89B392A87EF54EB...

Printed Name: Holly Murphy

Title: Interim Executive Director

Date: 7/29/2026

Notice Address:

CalSAWS Consortium
11971 Foundations Place, 3rd.. floor
Gold River, CA 95670



California Health and Human Services Agency
Office of Technology & Solutions Integration
Statewide Automated Welfare System (SAWS) Project
2495 Natomas Park Drive, Suite 515
Sacramento, California 95833
(916) 263-3900



July 22, 2026

Ms. Victoria Ven-Wilcox
Napa County Health & Human Services Agency
2751 Napa Valley Corporate Drive
Napa, CA 94558

RE: CalSAWS Kiosk Printer & Scanner Replacement FY 2026/27 APD AL

Dear Ms. Wilcox,

This approves your Fiscal Year (FY) 2026-27 request received July 09, 2026 to purchase hardware and services for the Napa County Health and Human Services Division. I understand that this purchase will be competitively procured with state and federal guidelines.

Estimated one-time maintenance and operations costs in the amount of **\$4,868.00** have been approved.

This approval is contingent upon the availability of state and federal funds. For claiming purposes, *this approval is for M&O costs only. **These costs are not eligible to be claimed as developmental costs**. Account # (APD Project #) **28-26-15233** has been assigned as a project identification number for your claiming within the County Expense Claim Reporting Information System (CECRIS), internal tracking, and audit purposes. Please now utilize this project number when claiming M&O costs in CECRIS.* If you have questions regarding the claiming of costs, please e-mail them to fiscal.systems@dss.ca.gov

If you have other questions or concerns, please contact Sudakshina Biswas at (916) 263-0478 or email her at Sudakshina.Biswas@otsi.ca.gov

Sincerely,

DocuSigned by:

8CC5804B02F141C
PATRICE YANG
SAWS Project

cc: Analyst, Fiscal Policy Bureau, CDSS
Analyst, County Expense Claim, CDSS

